



International Finance Manager

Working within the International Finance Unit, the International Finance Manager coordinates comprehensive financial management support for assigned regions and other LWR clients. Responsibilities include coordinating financial management activities for assigned clients including accounting operations, grants management, donor and management reporting, budget planning and monitoring, working capital management, financial analysis and forecasting, and assistance in the planning and implementation of enhanced systems, procedures, and internal controls that promote improved financial management performance. Moreover, as a key leader within the organization the Manager will coordinate critical strategic business planning and decision support for assigned regions and clients. The position also ensures compliance with Generally Accepted Accounting Principles, applicable regulatory requirements, specific donor requirements, and internal policies and procedures.

Duties:

- Support Overseas Offices - Coordinate comprehensive financial management support for assigned overseas offices and other clients. This support includes the review of financial reports and their incorporation into the HQ G/L; provide timely accounting and other financial management technical support and advice to country offices; ensuring compliance with internal policies and procedures and all applicable external donor rules and regulations.
- Coordinate Financial Management of External Awards - Provide direct support for the required monitoring, analysis, compliance management, and reporting of external awards throughout their lifecycle. This includes awards received from U.S. Government agencies, foundations, and other donors, either directly as the prime recipient or indirectly as a sub-recipient.
- Support LWR's New Business Development (NBD) Unit - Work closely with the NBD team in providing business analysis and budget development support related to proposal development and other acquisition efforts pertaining to institutional funds.
- Build Financial Management Capacity - Contribute to IF's development and delivery of essential training materials and other tools targeting enhanced financial and compliance management performance of staff (HQ and Field) and partner organizations. This includes the development of streamlined accounting and finance procedures and enhanced budget/financial performance monitoring tools that support successful project delivery and administration.
- Support Effective Compliance and Internal Controls - Contribute to the design, implementation, and maintenance of effective internal controls for assigned Country Offices and other clients, and assist partners with similar efforts. Monitor systems and controls to help ensure that country offices and partners are compliant with LWR's and donors' policies and procedures.

- Provide required financial analysis and overall strategic business decision support to assigned Regions and other clients.

Please note that this is a short term assignment for a period of up to 4 months.

Qualifications:

- Deep commitment to LWR's core values and ability to model those values in relationships with colleagues and partners.
- Bachelor's degree in Business Administration, Finance, or a related field. CPA or Master's degree in an appropriate discipline preferred.
- 5 years of professional experience accounting, budget, and financial reporting operations with experience in international non-profit accounting preferred.
- Knowledge of US accounting standards for non-profit organizations.
- Knowledge of US government grant-making rules and regulations.
- Demonstrated ability to work effectively with local and/or international non-governmental organizations, community-based organizations, and other grassroots organizations. 2 or more years working abroad preferred.
- Demonstrated client support and management skills in a multi-cultural context. Excellent interpersonal skills and ability to work with people of varied backgrounds.
- Ability to develop and deliver effective training curricula on appropriate finance and administrative topics, especially for a non-finance audience.
- Strong analytical and innovative problem solving skills with the proven ability to manage multiple tasks under tight deadlines and competing priorities.
- The ability to analyze complex situations without clear precedents, frame key issues, apply relevant criteria, and propose a range of viable options and recommendations.
- Strong written and verbal communication skills and the ability to work effectively with cross-departmental teams.
- Effective supervision and motivational skills in leading team efforts to meet unit and overall departmental objectives within required timelines.
- Proficiency with Microsoft Office, general ledger applications (Quick Books and Sage 100 preferred), and other database enterprise systems required for supporting international operations.
- Fluency in English and French is required.
- Ability to travel up to 20 percent of his/her time and to effectively manage staff stationed in global locations.

To apply please visit: <http://lwr.iapplicants.com/ViewJob-760967.html>