Humentum Learning Services
Membership Benefits Terms of Use

1. Blackboard Collaborate

Blackboard Collaborate is an online collaborative learning solution that makes learners feel like they're together in the same room via collaboration and conference tools. Unlike Webex or other online conferencing/classroom tools, Blackboard Collaborate is specifically designed to work in low bandwidth settings.

Members receive a number of supervisor licenses for Blackboard Collaborate based on membership level:

Level 1 – 10 supervisor licenses
Level 2 – 10 supervisor licenses
Level 3 – 20 supervisor licenses

1.1 License holders can conduct an unlimited number of live, online sessions.
1.2 Each session can hold up to 25 concurrent participants.
1.3 Sessions can be recorded and will be hosted on a Blackboard Collaborate server.
1.4 In the event that a member agency needs access to extra licenses more can be arranged. Please contact support@lingos.org for more details.
1.5 In the event that a member needs access to a virtual classroom for more the 25 concurrent participants, a one-time access to a Blackboard Collaborate room with up to 100 seats can be purchased. Please contact support@lingos.org for more details.
1.6 Blackboard Collaborate licenses for each member are managed by the Humentum Learning Services member key contact.
http://www.blackboard.com/online-collaborative-learning/blackboard-collaborate.aspx

2. Course authoring – Articulate Studio, Articulate Storyline, and Articulate 360

Articulate Studio & Storyline are the industry's leading software choices for creating online and mobile courses. Humentum provides Level 2 and Level 3 members with a collection of Articulate Products.

Members receive license keys for Articulate Products based on membership level:

Level 1 – Not available
Level 2 – 2 Articulate Studio and 2 Articulate Storyline Licenses
Level 3 – 4 Articulate Studio and 4 Articulate Storyline Licenses

Members are also eligible for Articulate 360

Level 1 – Not available
Level 2 – 3 Licenses
Level 3 – 6 Licenses

Note: If you are new to Articulate Products, Humentum suggests starting with Articulate 360, which includes both Studio and Storyline, as well as Rise. Talk to your Humentum Learning Services contact for more information.

2.1 Each license entitles a single user for the Articulate Product (Storyline or Studio)
2.2 In the event that a member needs access to additional licenses, they can be purchased at a reduced rate through Humentum. Please contact support@lingos.org for more details.
2.3 Articulate licenses for each member are managed by the Humentum Learning Services member key contact.
2.4 The Articulate Studio End User License Agreement (EULA) (https://www.articulate.com/support/presenter-13/c/?term=EULA) does not permit transferring the license to another user. If there is a special condition that would require a transfer, such as an employee leaving the organization, please contact support@lingos.org
2.5 All content created by the member will be the property of the member. However, the software license keys will be deactivated if the membership is terminated.
2.6 More information is available on the Humentum Support Site.
http://support.lingos.org/help_center

3. Course authoring – Easygenerator

Easygenerator's all-in-one eLearning software has everything any author needs to create engaging courses in the cloud. No coding, no installation, and it's fully responsive.
Members will receive the following number of Academy Level Easygenerator licenses:

Level 1 – Not available
Level 2 – 2 Academy Licenses
Level 3 – 3 Academy Licenses

3.1 Level 2 and Level 3 members who would like to purchase additional subscriptions can do so with a 50% discount. Email support@lingos.org for details.
3.2 Easygenerator does not permit transferring the license to another user. If there is a special condition that would require a transfer, such as an employee leaving the organization, consent would have to be requested from support@lingos.org
3.3 All content created by the member will be the property of the member. However, the software license keys will be deactivated if the membership is terminated.
3.4 The licenses will remain Academy level as long as the organization remains a Humentum Learning Services member.
https://www.easygenerator.com/

4. Course Authoring – eLearningArt

eLearningArt is the leading provider of eLearning images and templates for the eLearning industry. Through its people picture images, background images, templates, and other stock photos, eLearningArt empowers eLearning developers to build better training, faster.

Members will receive the following from:

Level 1 – Not available
Level 2 – 2 Basic Licenses (2 Users total)
Level 3 – Plus License (5 Users)

4.1 eLearningArt does not permit transferring the license to another user. If there is a special condition that would require a transfer, such as an employee leaving the organization, consent would have to be requested from support@lingos.org.
4.2 License keys will be deactivated if the membership is terminated.
http://elearningart.com/

5. Course Inspector

Members will receive the following from:

Level 1 – Not available
Level 2 – $360 / year discount (equivalent to the lite plan)
Level 3 – $900 / year discount (equivalent to the full basic plan)

5.1 Discounts may be used towards any plan
http://www.ingenuiti.com/

6. Courses

Humentum Learning Services offers a variety of courses to its members from professional partners in the eLearning industry, Humentum Learning Services members as well as other partners in the sector.

Members will receive the following from:

Level 1 – set catalogue (approx. 600 courses)
Level 2 – a flexible and customizable catalogue (approx. 900 courses)
Level 3 – a flexible and customizable catalogue (approx. 900 courses)

6.1 Level 2 and 3 members have two options to access the Humentum Learning Services catalogue:
6.2 On the Humentum Learning Platform
6.3 On a LMS/platform or their choice through SCORM Dispatch
6.4 Level 2 members are only able to access the course catalogue in one way (i.e., either HLP or SCORM Dispatch)
6.5 Level 3 members are able to access the course catalogue twice (HLP or SCORM

Dispatch)

6.6 The courses are offered in accordance with the Humentum Learning Services membership and may not be used outside the member organization without express permission.

6.7 A current list of Humentum Learning Services eLearning partners and the associated costs per seat (per enrolled learner, per title, per calendar year) is available in your agreement or by request.

6.8 The Humentum Learning Services course catalogue is subject to change. Outdated courses or courses that no longer work will be retired and new courses will be added.

6.9 Level 1 members may not add courses to their catalogue.

6.10 Level 2 and 3 members may add their own content whether developed in house or acquired from a third party.

6.11 If a cost is associated with a course, the cost is incurred when a course is launched for the first time in any calendar year per learner. Billing for these charges will occur on a quarterly basis.

7. eCornell

eCornell courses are all developed by Cornell University faculty, and often include practical insights from other industry experts. All eCornell course content comes from top-rated programs with proven curricula.

eCornell offers its courses in an asynchronous format during a pre-determined two-week time frame. Students do not have to be on the computer at a specific time of day; but must complete the work within the course period. This means that the learner completes assignments with the class, participates in mandatory discussion boards, interacts with the instructor, and may attend office hours with the instructor.

Students must have a reliable internet connection, strong fluency in English, and between 10-20 hours available over a two-week course session.

Members will receive the following from:

Level 1 – Full discount
Level 2 – Full discount
Level 3 – Full discount

7.1 Members have two options to access eCornell's award-winning program:

7.1.1 Staff of members may purchase seats individually with a credit card at the time of registration (American Express, Discover, Visa, and Mastercard are accepted.)

7.1.2 Members may purchase blocks of seats which can be used within one year from date of purchase. This transaction must be handled through the Humentum Learning Services key contact. For more information contact support@lingos.org.

7.2 Members are able to drop/cancel their seats or transfer them, however if the request is not made before 5pm Eastern Time (US) the day prior to, they will not be able to claim a refund or transfer.

http://www.ecornell.com/

8. eLearning Guild

The eLearning Guild is the oldest and most trusted source of information, networking, and community for eLearning professionals.

Members will receive the following from:

Level 1 – Not available
Level 2 – 1 Premium Content Package Membership
Level 3 – 2 Premium Content Package Membership

The Premium package includes:
8.1 One full-conference registration and a one-day Pre-conference Certificate Program every year.
8.2 Access to the Guild's four annual Summits and six annual Spotlight events.
8.3 Keynote video recordings from Guild conferences.
8.4 Research Insights consisting of monthly research reports, case studies, resources, and more.
8.5 40% off registration for a second conference.
8.6 The Premium Content Membership package can be transferred between member staff once per calendar year.
8.7 For a complete list of current benefits, please visit http://www.elearningguild.com/

9. iMindmap

Mindmapping but in your browser. iMindMap is a complete, flexible, digital working space devised to help members with their creative process, from idea generation, development, through to completion. iMindMap is the perfect digital thinking space.

Members will receive the following from:

Level 1 – Not available
Level 2 – 1 license (25 users)
Level 3 – 1 license (25 users)

9.1 Each individual license is accessible by 25 different users within the member organization and is downloaded directly to the users computer.
https://imindmap.com/

10. Learning Paths

Learning Paths allow members to join and blend single courses together in to a learning pathway or program.

Level 1 – Humentum Learning Services provides a selection of Learning Paths
Level 2 – Create and design your own Learning Paths as well as access the Humentum Learning Services

Level 3 – Create and design your own Learning Paths as well as access the Humentum Learning Services

10.1 HLP Members can create their own learning paths using the Learning Program feature.
10.2 SCORM Dispatch Members can build Learning Paths on their own LMS if the option is available
10.3 To see the current list of pre-determined Learning Paths please contact support@lingos.org

11. Humentum Learning Platform (HLP)

The HLP is available to all members and consists of:
• WordPress: A front-end system that enables organizations to brand their home page and easily manage content.
• NetDimensions: A back-end system consisting of a robust, enterprise-level learning management system (LMS) to manage learning activity.

Members will receive the following:
11.1 Level 1:
11.1.1 A single instance of the HLP (for those members without a LMS)
11.1.2 URL branded with organization's name but uses Humentum-designated domain (e.g., member.lingoslearning.org)
12.1.3 Static catalogue and available courses
11.2 Level 2:
11.2.1 A single instance of the HLP (for those members without a LMS) or a single instance of SCORM Dispatch (for those members wishing to utilize their own LMS)
11.2.2 Organization-branded URL
11.2.3 Customizable catalogue and learning paths
11.2.4 Pick-and-choose available courses
11.2.5 Upload courses created in-house or obtained commercially
11.3 Level 3:
11.3.1 Up to two instances of the HLP or up to two instances of SCORM Dispatch (for those members wishing to utilize their own LMS) or a combination of both
11.3.2 Organization-branded URL
11.3.3 Customizable catalogue and learning paths
11.3.4 Pick-and-choose available courses
11.3.5 Upload courses created in-house or obtained commercially
11.4 NetDimensions makes their LMS available to members who require additional features not available in the Humentum-provided platform. For more information, contact support@lingos.org.

12. MentorNet – eMentoring system

MentorNet provides you with a user-friendly mentoring system. It makes your mentoring programs more effective by improving communication and networking,

reducing administration time, and allowing you to easily monitor your mentoring relationships.

Level 1 – Available as a paid bolt-on
Level 2 – Available as a paid bolt-on
Level 3 – 1 sub-group with up to 100 Active users per sub-group

13. PMDPro Training Discount

As well as the free eLearning courses which all members get as part of the course catalogue, Humentum Learning Services offers three different formats for PMDPro training:

1. Live face-to-face
2. Online instructor lead
3. Online social (MOOC)

All Humentum Learning Services members receive a discount on these courses:

Level 1 – 10%
Level 2 – 10%
Level 3 – 20%
13.1 All new members receive a 50% discount on their first face-to-face PMDPro course in their first year of membership.
13.2 Other services around project management are available. For more details, contact support@lingos.org

14. Pre-Paid Course Seats

Pre-Paid course bundles are available for all Level 3 members.

14.1 Each member is entitled to one Pre-Paid course bundle per year with 100 seats in each bundle.
14.2 Pre-Paid course bundles exclude Harvard Business Publishing courses

15. SCORM Dispatch

Membership includes a single instance of the HLP (for those members without a learning management system (LMS)) or a single instance of SCORM Dispatch (for those members wishing to utilize their own LMS). An LMS utilizing SCORM Dispatch must be able to fully support SCORM 1.2 course packages.

Level 1 – Not available
Level 2 – A single instance of SCORM Dispatch (for those members wishing to utilize their own LMS) or a single instance of the HLP
Level 3 – Up to two instances of SCORM Dispatch (for those members wishing to utilize their own LMS) or up to two instances of the HLP or a combination of both

15.1 The rules of use are the same for courses accessed through SCORM Dispatch as for courses accessed through the HLP.

15.2 The deployed LMS outlined at the beginning of the agreement will result in an additional one-time fee as well as fees resulting from correction of any data corruption that may occur by improperly deploying course packages.

15.3 Members will need to notify Humentum Learning Services in writing at least 10 days prior to any planned change to their deployed LMS, deployed LMS Version, deployed URL, and/or deployed IP Address.

15.4 Members are responsible for any per-course per-user fees incurred after course packages have been deployed regardless of whether the course packages were deployed for production or testing purposes.

15.5 Members will be charged a one-time fee of $2,500 US dollars for each SCORM Dispatch instance.

15.6 Humentum Learning Services reserves the right to adjust the costs associated with SCORM Dispatch as necessary.

16. Social Learning Platform

Create engaging social learning and MOOC-like courses with Curatr. Curatr gives your L&D team the tools to design, deliver and facilitate social learning experiences whilst making the best of the content and systems you already own.

Level 1 – Available as a paid bolt-on
Level 2 – Available as a paid bolt-on
Level 3 – 1 sub-group with up to 100 Active users per sub-group

16.1 Each qualifying member will receive one organizational Curatr site to create their courses.

16.2 Members will be provided with assistance in configuring Curatr. This includes training and support on setting up a course, managing accounts, creating courses and managing objects.

https://curatr3.com/

17. Split billing

Humentum Learning Services will provide a member with more than one annual invoice to help spread the cost of the membership across the organization and to avoid any difficulties that may arise around cross-charging within the member organization.

Level 1 – Not available
Level 2 – Not available
Level 3 – Up to 3 splits

17.1 The manner in which the invoice is split up will be defined by the member at the time of joining or upgrading to Level 3. Any request for changes after that should be sent to lingos@support.org at least 16 weeks before the next renewal date.

17.2 All split invoices will be sent to the Humentum Learning Services key contact, who can then forward the invoices to the relevant areas.
17.3 Failure to remit payment for any invoices would mean service disruption and cessation of benefits for the whole membership.

18. Support

Humentum Learning Services offers first-level support on all benefits and full support for the Humentum Learning Platform and SCORM Dispatch.
The key areas of support available are
18.1 Every member is assigned a dedicated Humentum Learning Services staff member to offer one-to-one support on the technical and real world application of the tools and benefits supplied.
18.2 Technical support of Humentum Learning Services-supplied tools and benefits is available via1 6/5 Help Desk support@lingos.org.
18.3 Self-service – self-help videos and files are available on the Humentum Learning Services support site.
18.4 Weekly Office Hours for advanced technical questions and any other questions.